



**BUREAU OF JAIL MANAGEMENT AND PENOLOGY  
MULTI-PURPOSE COOPERATIVE**  
144 Mindanao Avenue, Quezon City  
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**MEMORANDUM:**

**TO** : ALL EXTENSION OFFICES IN-CHARGE

**SUBJECT** : **Stoppage of Automatic Deposit**

**DATE** : 30 June 2017

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1. Quite surprisingly, members were discovered to have simply and automatically made deposits using the BJMP-MPC Account provided by or obtained from Extension Offices without proper coordination with the BJMP-MPC Management Staff for proper recording and accounting.

2. This practice does not bode well for the good operation of the Cooperative, thus you are hereby instructed to immediately put a stop to it.

2. For strict compliance.

  
**JSSUPT RINCO T MONTAUS**  
General Manager